

APPLICATION FOR EXEMPTION FROM AUDIT

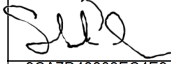
SHORT FORM

| | | |
|---------------------------|-------------------------------------------------------|---------------------------------------------------------|
| NAME OF GOVERNMENT | CENTRAL COLORADO CONSERVATION DISTRICT | For the Year Ended 12/31/24 or fiscal year ended: |
| ADDRESS | 5610 INDUSTRIAL PL #100 COLORADO SPRINGS, CO 80916 | |
| CONTACT PERSON | MARIAH HUDSON, DISTRICT MANAGER | |
| PHONE | 719-600-4706 | |
| EMAIL | centralcoconservationdist@gmail.com | |

PART 1 - CERTIFICATION OF PREPARER

I certify that I am skilled in governmental accounting and that the information in the application is complete and accurate, to the best of my knowledge.

| | |
|----------------------------------|------------------------------------------------------|
| NAME: | SAVANNAH ROBAR |
| TITLE | BOARD SECRETARY/TREASURER |
| FIRM NAME (if applicable) | |
| ADDRESS | 5610 INDUSTRIAL PL #100 COLORADO SPRINGS, CO 80916 |
| PHONE | 719-600-4706 |

| | |
|------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|
| PREPARER (SIGNATURE REQUIRED) | DATE PREPARED <small>(No exemption shall be granted prior to the close of said fiscal year)</small> |
| DocuSigned by:  <small>9CA7D48803EC4E9...</small> | 3/26/2025 |

| | | |
|----------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------|----------------------------------------------------------------|
| Please indicate whether the following financial information is recorded using Governmental or Proprietary fund types | GOVERNMENTAL <small>(MODIFIED ACCRUAL BASIS)</small> | PROPRIETARY <small>(CASH OR BUDGETARY BASIS)</small> |
| | X | |

PART 2 - REVENUES

All revenues for all funds must be reflected in this section, including proceeds from the sale of the government's land, building, and equipment, and proceeds from debt or lease transactions. Financial information will not include fund equity information.

| Line # | Description | | | Round to the nearest dollar | Please use this space to provide any necessary explanations |
|--------|--------------------------------------------------------------------------------------|------------------------------------|----------------------------------------|-----------------------------|-------------------------------------------------------------|
| 2-1 | Taxes: | Property | (report mills levied in question 10-7) | \$ - | |
| 2-2 | | Specific ownership | | \$ - | |
| 2-3 | | Sales and use | | \$ - | |
| 2-4 | | Other (specify): | | \$ - | |
| 2-5 | Licenses and permits | | | \$ - | |
| 2-6 | Intergovernmental: | Grants | | \$ - | |
| 2-7 | | Conservation Trust Funds (Lottery) | | \$ - | |
| 2-8 | | Highway Users Tax Funds (HUTF) | | \$ - | |
| 2-9 | | Other (specify): | | \$ - | |
| 2-10 | Charges for services | | | \$ - | |
| 2-11 | Fines and forfeits | | | \$ - | |
| 2-12 | Special assessments | | | \$ - | |
| 2-13 | Investment income | | | \$ 531 | |
| 2-14 | Charges for utility services | | | \$ - | |
| 2-15 | Debt proceeds (should agree to table 4-4, column 'Issued during year') | | | \$ - | |
| 2-16 | Lease proceeds | | | \$ - | |
| 2-17 | Developer Advances received (should agree to table 4-4, column 'Issued during year') | | | \$ - | |
| 2-18 | Proceeds from sale of capital assets | | | \$ - | |
| 2-19 | Fire and police pension | | | \$ - | |
| 2-20 | Donations | | | \$ - | |
| 2-21 | Other (specify): | | | \$ - | |
| 2-22 | Colorado State Conservation Board (CSCB) Direct Assistance | | | \$ 6,689 | |
| 2-23 | Colorado State Conservation Board (CSCB) Senate Bill 22-195 | | | \$ 2,000 | |
| 2-24 | | | | \$ - | |
| 2-25 | | | | \$ - | |
| 2-26 | (add lines 2-1 through 2-25) TOTAL REVENUES | | | \$ 9,219 | |

PART 3 - EXPENDITURES/EXPENSES

All expenditures for all funds must be reflected in this section, including the purchase of capital assets and principal and interest payments on long-term debt. Financial information will not include fund equity information.

| Line # | Description | Round to the nearest dollar | |
|--------|---------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|---------------|
| 3-1 | Administrative | \$ | 26 |
| 3-2 | Salaries | \$ | 3,931 |
| 3-3 | Payroll taxes | \$ | - |
| 3-4 | Contract services | \$ | 8,782 |
| 3-5 | Employee benefits | \$ | - |
| 3-6 | Insurance | \$ | - |
| 3-7 | Accounting and legal fees | \$ | - |
| 3-8 | Repair and maintenance | \$ | - |
| 3-9 | Supplies | \$ | - |
| 3-10 | Utilities and telephone | \$ | - |
| 3-11 | Fire/Police | \$ | - |
| 3-12 | Streets and highways | \$ | - |
| 3-13 | Public health | \$ | - |
| 3-14 | Capital outlay | \$ | - |
| 3-15 | Utility operations | \$ | - |
| 3-16 | Culture and recreation | \$ | - |
| 3-17 | Debt service principal (should agree to table 4-4, column 'Retired during year') | \$ | - |
| 3-18 | Debt service interest | \$ | - |
| 3-19 | Repayment of Developer Advance Principal (should agree to table 4-4, column 'Retired during year') | \$ | - |
| 3-20 | Repayment of Developer Advance Interest | \$ | - |
| 3-21 | Contribution to pension plan | \$ | - |
| 3-22 | Contribution to Fire & Police Pension Assoc. | \$ | - |
| 3-23 | Other (specify): | \$ | - |
| 3-24 | Org Dues and Professional Fees | \$ | 1,501 |
| 3-25 | | \$ | - |
| 3-26 | | \$ | - |
| 3-27 | | \$ | - |
| 3-28 | (add lines 3-1 through 3-27) TOTAL EXPENDITURES/EXPENSES | \$ | 14,240 |

Please use this space to provide any necessary explanations

If TOTAL REVENUES (Line 2-26) or TOTAL EXPENDITURES (Line 3-28) are GREATER than \$100,000 - **STOP**. You may not use this form. Please use the "Application for Exemption from Audit - LONG FORM".

| PART 4 - DEBT OUTSTANDING, ISSUED, AND RETIRED | | | | | | |
|-------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|-----------------------------------|--------------------|---------------------|-------------------------|
| Please answer the following questions by marking the appropriate boxes. | | | | | Yes | No |
| 4-1 | Does the entity have outstanding debt? <i>(If 'No' is checked, skip to question 4-5)</i> <i>(If 'Yes' is checked, please attach a copy of the entity's debt repayment schedule)</i> | | | | | X |
| 4-2 | Is the debt repayment schedule attached? If no, MUST explain below: n/a | | | | | |
| 4-3 | Is the entity current in its debt service payments? If no, MUST explain below: n/a | | | | | |
| 4-4 | Please complete the following debt schedule, if applicable: <i>(please only include principal amounts)</i> <i>(enter all amounts as positive numbers)</i> | | Outstanding at end of prior year* | Issued during year | Retired during year | Outstanding at year-end |
| | General obligation bonds | | \$ - | \$ - | \$ - | \$ - |
| | Revenue bonds | | \$ - | \$ - | \$ - | \$ - |
| | Notes/Loans | | \$ - | \$ - | \$ - | \$ - |
| | Lease & SBITA** Liabilities [GASB 87 & 96] | | \$ - | \$ - | \$ - | \$ - |
| | Developer Advances | | \$ - | \$ - | \$ - | \$ - |
| | Other (specify): | | \$ - | \$ - | \$ - | \$ - |
| | TOTAL | | \$ - | \$ - | \$ - | \$ - |

**Subscription-Based Information Technology Arrangements

*Must agree to prior year-end balance

| Please answer the following questions by marking the appropriate boxes. | | | | | Yes | No |
|-------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|------|--|--|-----|-----|
| 4-5 | Does the entity have any authorized but unissued debt as of its fiscal year-end? | | | | | X |
| | How much? | \$ - | | | | |
| | Date the debt was authorized: | n/a | | | | |
| NEW 4-6 | Is the authorized but unissued debt further limited by the entity's most recent Service Plan? | | | | | n/a |
| If yes: | How much? | \$ - | | | | |
| | Date of the most recent Service Plan: | n/a | | | | |
| 4-7 | Does the entity intend to issue debt within the next calendar year? | | | | | X |
| If yes: | How much? | \$ - | | | | |
| 4-8 | Does the entity have debt that has been refinanced that it is still responsible for? | | | | | X |
| If yes: | What is the amount outstanding? | \$ - | | | | |
| 4-9 | Does the entity have any lease agreements? | | | | | X |
| If yes: | What is being leased? | n/a | | | | |
| | What is the original date of the lease? | n/a | | | | |
| | Number of years of lease? | n/a | | | | |
| | Is the lease subject to annual appropriation? | | | | n/a | |
| | What are the annual lease payments? | \$ - | | | | |

Part 4 - Please use this space to provide any explanations/comments or attach separate documentation, if needed

PART 5 - CASH AND INVESTMENTS

| Please provide the entity's cash deposit and investment balances. | | Amount | Total |
|-------------------------------------------------------------------|-----------------------------------------------------------------------------------|-----------|-----------|
| 5-1 | YEAR-END Total of ALL Checking and Savings Accounts | \$ 30,062 | |
| 5-2 | Certificates of deposit | \$ 10,956 | |
| TOTAL CASH DEPOSITS | | | \$ 41,018 |
| 5-3 | Investments (if investment is a mutual fund, please list underlying investments): | | |
| | | \$ - | |
| | | \$ - | |
| | | \$ - | |
| TOTAL INVESTMENTS | | | \$ - |
| TOTAL CASH AND INVESTMENTS | | | \$ 41,018 |

| Please answer the following questions by marking in the appropriate boxes. | | Yes | No | N/A |
|----------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|-----|----|-----|
| 5-4 | Are the entity's investments legal in accordance with Section 24-75-601, et. seq., C.R.S.? | x | | |
| 5-5 | Are the entity's deposits in an eligible (Public Deposit Protection Act) public depository (Section 11-10.5-101, et seq. C.R.S.)? | x | | |

Part 5 - If no, MUST use this space to provide any explanations

PART 6 - CAPITAL AND RIGHT-TO-USE ASSETS

| Please answer the following questions by marking in the appropriate boxes. | | Yes | No | | |
|----------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|-------------|-----------|---------------------|
| 6-1 | Does the entity have capital assets? <i>(If 'No' is checked, skip the rest of Part 6)</i> | | x | | |
| 6-2 | Has the entity performed an annual inventory of capital assets in accordance with Section 29-1-506, C.R.S.,? If no, MUST explain: | | | | |
| 6-3 | Complete the following capital & right-to-use assets table: | Balance - beginning of the year* | Additions ^ | Deletions | Year-End Balance |
| | Land | \$ - | \$ - | \$ - | \$ - |
| | Buildings | \$ - | \$ - | \$ - | \$ - |
| | Machinery and equipment | \$ - | \$ - | \$ - | \$ - |
| | Furniture and fixtures | \$ - | \$ - | \$ - | \$ - |
| | Infrastructure | \$ - | \$ - | \$ - | \$ - |
| | Construction In Progress (CIP) | \$ - | \$ - | \$ - | \$ - |
| | Leased & SBITA Right-to-Use Assets | \$ - | \$ - | \$ - | \$ - |
| | Other (explain): | \$ - | \$ - | \$ - | \$ - |
| | Accumulated Depreciation/Amortization (Please enter a negative, or credit, balance) | \$ - | \$ - | \$ - | \$ - |
| TOTAL | | \$ - | \$ - | \$ - | \$ - |

*Must agree to prior year-end balance
 ^Generally capital asset additions should be reported as capital outlay on line 3-14 and capitalized in accordance with the government's capitalization policy. Please explain any discrepancy

Part 6 - Please use this space to provide any explanations/comments or attach documentation, if needed

PART 7 - PENSION INFORMATION

| Please answer the following questions by marking in the appropriate boxes. | | Yes | No |
|----------------------------------------------------------------------------|-----------------------------------------------------------------------------------|-----|----|
| 7-1 | Does the entity have an "old hire" firefighters' pension plan? | | x |
| 7-2 | Does the entity have a volunteer firefighters' pension plan? | | x |
| If yes: | Who administers the plan? n/a | | |
| | Indicate the contributions from: | | |
| | Tax (property, SO, sales, etc.): | \$ | - |
| | State contribution amount: | \$ | - |
| | Other (gifts, donations, etc.): | \$ | - |
| | TOTAL | \$ | - |
| | What is the monthly benefit paid for 20 years of service per retiree as of Jan 1? | \$ | - |

Part 7 - Please use this space to provide any explanations or comments

PART 8 - BUDGET INFORMATION

| Please answer the following questions by marking in the appropriate boxes. | | Yes | No | N/A |
|----------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|----|-----|
| 8-1 | Did the entity file a budget with the Department of Local Affairs for the current year in accordance with Section 29-1-113 C.R.S.? If no, MUST explain: | x | | |
| 8-2 | Did the entity pass an appropriations resolution, in accordance with Section 29-1-108 C.R.S.? If no, MUST explain: | x | | |
| If yes: | Please indicate the amount appropriated for each fund separately for the year reported (Please make sure each individual fund's appropriation agrees to how the budget was adopted. Do not combine funds) | | | |
| | Governmental/Proprietary Fund Name | Total Appropriations By Fund | | |
| | General Fund | \$13,421.00 | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

PART 9 - TAXPAYER'S BILL OF RIGHTS (TABOR)

| Please answer the following question by marking in the appropriate box. | | Yes | No |
|-------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|
| 9-1 | Is the entity in compliance with all the provisions of TABOR [State Constitution, Article X, Section 20(5)]? <i>Note: An election to exempt the entity from the spending limitations of TABOR does not exempt the entity from the 3 percent emergency reserve requirement. All entities should determine if they meet this requirement of TABOR.</i> | x | |

Part 9 - If no, MUST use this space to provide any explanations

PART 10 - GENERAL INFORMATION

| Please answer the following questions by marking in the appropriate boxes. | | Yes | No |
|----------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|------------|
| 10-1 | Is this application for a newly formed governmental entity? | | x |
| If yes: | Date of formation: n/a | | |
| 10-2 | Has the entity changed its name in the past or current year? | | x |
| If yes: | Please list the NEW name: n/a | | |
| | Please list the PRIOR name: n/a | | |
| 10-3 | Is the entity a metropolitan district? | | x |
| 10-4 | Please indicate what services the entity provides: | | |
| | The Central Colorado Conservation District serves land owners, land users, and partners to champion the responsible management and conservation of our finite natural resources. | | |
| 10-5 | Does the entity have an agreement with another government to provide services? | x | |
| If yes: | List the name of the other governmental entity and the services provided: | | |
| | N0821MOU0011522 3-way MOU US Dept of Ag Natural Resources Conservation Service, Central Colorado Conservation Dist, & CO Dept of Ag State Conservation Board, other CD technician matching grant | | |
| 10-6 | Has the district filed a <i>Title 32, Article 1 Special District Notice of Inactive Status</i> during the year? [Applicable to Title 32 special districts only, pursuant to Sections 32-1-103 (9.3) and 32-1-104 (3), C.R.S.] | | x |
| If yes: | Date filed: n/a | | |
| 10-7 | Does the entity have a certified mill levy? | | x |
| If yes: | Please provide the following <u>mills</u> levied for the year reported (do not report \$ amounts): | | |
| | Bond redemption mills | | - |
| | General/other mills | | - |
| | Total mills | | - |
| | | Yes | No |
| | | | N/A |
| 10-8 | If the entity is a Title 32 Special District formed after 7/1/2000, has the entity filed its preceding year annual report with the State Auditor as required under SB 21-262 [Section 32-1-207 C.R.S.]? If NO , please explain. | | x |

Please use this space to provide any additional explanations or comments not previously included

PART 11 - GOVERNING BODY APPROVAL

Please answer the following question by marking in the appropriate box.

Yes

No

11-1

If you plan to submit this form electronically, have you read the Electronic Signature Policy?

x

**Print or type the names of ALL members of current governing body below.
A MAJORITY of the members of the governing body must sign below.**

| | | |
|---------------------------|-----------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------|
| Board Member 1 | Board Member's Name: | MAGGIE HANNA |
| | member, and that I have personally reviewed and approved this application for exemption from audit. | Signed by: _____ |
| | My term expires: May 2025 | Signature <u>Maggie Hanna</u> <small>6F4E26C3BBC8443...</small> |
| | | Date <u>3/24/2025</u> |
| Board Member 2 | Board Member's Name: | KENNY BURK |
| | member, and that I have personally reviewed and approved this application for exemption from audit. | Signed by: _____ |
| | My term expires: May 2025 | Signature <u>Kenny Burk</u> <small>2A613BFF824648C...</small> |
| | | Date <u>3/24/2025</u> |
| Board Member 3 | Board Member's Name: | SAM FROST |
| | member, and that I have personally reviewed and approved this application for exemption from audit. | DocuSigned by: _____ |
| | My term expires: May 2027 | Signature <u>Sam Frost</u> <small>A756362555E4450...</small> |
| | | Date <u>3/21/2025</u> |
| Board Member 4 | Board Member's Name: | SAVANNAH ROBAR |
| | member, and that I have personally reviewed and approved this application for exemption from audit. | DocuSigned by: _____ |
| | My term expires: May 2027 | Signature <u>SAR</u> <small>9CA7D48803EC4E9...</small> |
| | | Date <u>3/26/2025</u> |
| Board Member 5 | Board Member's Name: | SAMANTHA MELDON |
| | member, and that I have personally reviewed and approved this application for exemption from audit. | Signed by: _____ |
| | My term expires: May 2027 | Signature <u>Samantha Meldon</u> <small>A5E6C834876D485...</small> |
| | | Date <u>3/21/2025</u> |

RESOLUTION FOR EXEMPTION FROM AUDIT
(Pursuant to C.R.S. § 29-1-604)

A RESOLUTION APPROVING AN EXEMPTION FROM AUDIT FOR FISCAL YEAR **2024** FOR THE **CENTRAL COLORADO CONSERVATION DISTRICT**, STATE OF COLORADO.

WHEREAS, the **Board of Supervisors** of the **CENTRAL COLORADO CONSERVATION DISTRICT** wishes to claim exemption from the audit requirements of Colorado Revised Statutes § 29-1-603; and

WHEREAS, C.R.S. § 29-1-604 states that any local government where neither revenues nor expenditures exceed one hundred thousand dollars may, with the approval of the State Auditor, be exempt from the provision of C.R.S. § 29-1-603; and

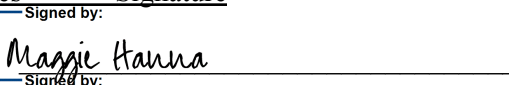
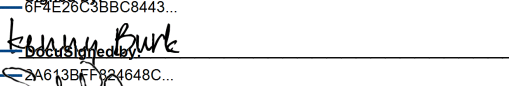
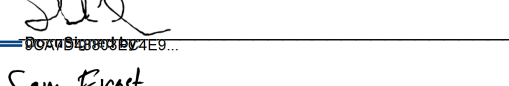

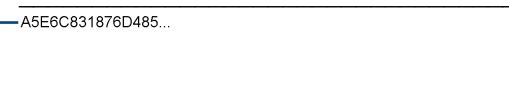
WHEREAS, neither revenues nor expenditures for **CENTRAL COLORADO CONSERVATION DISTRICT** exceeded \$100,000 for Fiscal Year 2024; and

WHEREAS, an application for exemption from audit for **CENTRAL COLORADO CONSERVATION DISTRICT** has been prepared by **SAVANNAH ROBAR, Secretary/Treasurer**, a person skilled in governmental accounting; and

WHEREAS, said application for exemption from audit has been completed in accordance with regulations, issued by the State Auditor.

NOW THEREFORE, be it resolved by the **Board of Supervisors** of the **CENTRAL COLORADO CONSERVATION DISTRICT** that the application for exemption from audit for the **CENTRAL COLORADO CONSERVATION DISTRICT** for the Fiscal year ended December 31, 2024, has been personally reviewed and is hereby approved in an open public meeting by a majority of the **Board of Supervisors** of the **CENTRAL COLORADO CONSERVATION DISTRICT**; that those members of the **Board of Supervisors** have signified their approval by signing below, and that the resolution shall be attached to, and shall become a part of, the application for exemption from audit of the **CENTRAL COLORADO CONSERVATION DISTRICT** for the fiscal year ended December 31, 2024.

ADOPTED THIS 21st day of March, 2025.

| <u>Members of Governing Body</u> | <u>Term Expires</u> | <u>Signature</u> |
|-------------------------------------|---------------------|------------------------------------------------------------------------------------------------------------------------------------------|
| MAGGIE HANNA, Board President | 2025 |  Signed by: Maggie Hanna 8F4E26C3BBC8443... |
| KENNY BURK, Board Vice President | 2025 |  Signed by: Kenny Burk 2A613BFF824648C... |
| SAVANNAH ROBAR, Secretary/Treasurer | 2027 |  Signed by: Savannah Robar 0A7D91883B74E9... |
| SAM FROST, Board Supervisor | 2027 |  Signed by: Sam Frost 398692655E4450... |
| SAMANTHA MELDON, Board Supervisor | 2027 |  Signed by: Samantha Meldon A5E6C831876D485... |

Certificate Of Completion

Envelope Id: 7C8BB266-92E2-4194-82A2-0423EBCFB477

Status: Completed

Subject: Signatures Needed: 2024 Exemption from Audit

Source Envelope:

Document Pages: 9

Signatures: 11

Certificate Pages: 5

Initials: 0

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Envelope Originator:

Central Colorado Conservation District

centralcoconservationdist@gmail.com

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IP Address: 184.99.16.232

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

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Status: Original

Holder: Central Colorado Conservation District

Location: DocuSign

3/21/2025 8:23:02 AM

centralcoconservationdist@gmail.com

Signer Events

Kenny Burk

kennethsburk3@gmail.com

Security Level: Email, Account Authentication
(None)

Signature

Signed by:



2A613BFF824648C...

Signature Adoption: Pre-selected Style

Using IP Address: 216.147.124.24

Signed using mobile

Timestamp

Sent: 3/21/2025 8:37:30 AM

Resent: 3/23/2025 8:03:17 AM

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Signed: 3/24/2025 5:37:23 AM

Electronic Record and Signature Disclosure:

Accepted: 3/24/2025 5:36:59 AM

ID: e2750b50-b3a4-47e7-af1f-ddf65713fc0f

Maggie Hanna

margaret.m.hanna@gmail.com

President

Security Level: Email, Account Authentication
(None)

Signed by:



6F4E26C3BBC8443...

Signature Adoption: Pre-selected Style

Using IP Address: 216.147.121.82

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Electronic Record and Signature Disclosure:

Accepted: 3/24/2025 8:42:32 AM

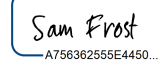
ID: 690c149b-77cd-4ec4-9966-865deffe6090

Sam Frost

sam12frost@gmail.com

Security Level: Email, Account Authentication
(None)

DocuSigned by:



A758362555E4450...

Signature Adoption: Pre-selected Style

Using IP Address: 208.123.130.32

Sent: 3/21/2025 8:37:31 AM

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Electronic Record and Signature Disclosure:

Accepted: 3/21/2025 8:46:40 AM

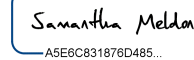
ID: 75806d4b-6ee3-4d28-b55a-9e29cf2ae5fe

Samantha Meldon

sfbradfo3@gmail.com

Security Level: Email, Account Authentication
(None)

Signed by:



A5E6C831876D485...

Signature Adoption: Pre-selected Style

Using IP Address: 71.211.13.6

Signed using mobile

Sent: 3/21/2025 8:37:31 AM

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Signed: 3/21/2025 9:00:51 AM

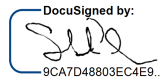
Electronic Record and Signature Disclosure:

Accepted: 3/21/2025 9:00:16 AM

ID: 8e40bfc1-1df0-49fb-98f5-35e9aa430516

Signer Events

Savannah Robar
 savannahrobar@gmail.com
 Security Level: Email, Account Authentication
 (None)

Signature

Signature Adoption: Drawn on Device
 Using IP Address: 208.123.130.32

Timestamp

Sent: 3/21/2025 8:37:31 AM
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 Resent: 3/26/2025 7:18:39 AM
 Viewed: 3/26/2025 2:03:41 PM
 Signed: 3/26/2025 2:04:16 PM

Electronic Record and Signature Disclosure:

Accepted: 3/26/2025 2:03:41 PM
 ID: faf43f75-e0ea-48b1-968c-91972d98a40e

In Person Signer Events**Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp****Carbon Copy Events****Status****Timestamp****Witness Events****Signature****Timestamp****Notary Events****Signature****Timestamp****Envelope Summary Events****Status****Timestamps**

| | | |
|---------------------|------------------|----------------------|
| Envelope Sent | Hashed/Encrypted | 3/21/2025 8:37:32 AM |
| Certified Delivered | Security Checked | 3/26/2025 2:03:41 PM |
| Signing Complete | Security Checked | 3/26/2025 2:04:16 PM |
| Completed | Security Checked | 3/26/2025 2:04:16 PM |

Payment Events**Status****Timestamps****Electronic Record and Signature Disclosure**

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Conservation District (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Conservation District:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: centralcoconservationdist@gmail.com

To advise Conservation District of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at centralcoconservationdist@gmail.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Conservation District

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to centralcoconservationdist@gmail.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Conservation District

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to centralcoconservationdist@gmail.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Conservation District as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Conservation District during the course of your relationship with Conservation District.